



## 59th BIENNIAL NATIONAL CONFERENCE

AUGUST 16 – 21, 2009  
RESERVATION REQUEST FORM

This is the official reservation request form for the 59th Biennial National Conference to be held in Long Beach, CA. Reservation requests must be submitted on this form to your State Lodge. The hotels will not accept call in reservations. Every effort will be made to accommodate your requests but they are not guaranteed. The hotels will not accept call in reservations, changes or cancellations.

**Deadline for submitting reservations is May 1, 2009.** Reservation requests received after the deadline are subject to availability and may not qualify for the conference rate. Cancellations/changes must be made in writing through your State Lodge by August 1, 2009 to receive a full refund. No shows will incur a charge of one night's room and tax. **A rooming list must accompany requests for two rooms or more.**

### PLEASE TYPE

Name: \_\_\_\_\_

Lodge: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone(home): \_\_\_\_\_ Telephone (office): \_\_\_\_\_

Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Arrival Date/Time \_\_\_\_\_ / \_\_\_\_\_ Departure Date/Time \_\_\_\_\_ / \_\_\_\_\_

### Room Type:(Please indicate number of rooms needed)

One person/One Bed \_\_\_\_\_rooms      Two people/One Bed \_\_\_\_\_rooms

Two People/Two Beds \_\_\_\_\_rooms      Three People/Two Beds \_\_\_\_\_rooms

Four People/Two Beds \_\_\_\_\_rooms

Other occupants sharing room: \_\_\_\_\_

Reservations must be guaranteed by using a major credit card.

Credit Card Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ V-code: \_\_\_\_\_

(3 digits on back of visa or m/c or 4 digits on front if Amex)

Credit Card Account #: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Cardholders signature: \_\_\_\_\_

Confirmation numbers will be sent to your State Lodge for disbursement two weeks prior to the conference.

Return form to: State Lodge