

Crime Prevention Officer (#010035)
Annual Salary \$38,000-\$44,000

The University of Miami Police Department is now accepting applications for the full-time civilian position of Crime Prevention Officer (#010035). **All applicants must pass a thorough background investigation.** Employment includes:

- University-contributed retirement plan (5% of pay) and matching of employee contributions (up to an additional 5%)
- Annual performance-based merit increase
- Free meal plan
- UM tuition remission for qualified employee & dependents
- Group Medical & Dental insurance
- UM employee benefits

Job responsibilities include but are not limited to: Oversight of crime prevention programs, services, initiatives and special projects on campus, including but not limited to: manage and coordinate over 50 existing crime prevention programs; research & development of new and innovative crime prevention programs; research & present proposals to improve safety of campus; develop and conduct various public speaking assignments and interviews related to safety and crime prevention issues; manage and direct the 'Canes Resource Officer program; perform Victim Advocate duties; computer Crime Mapping system; crime analysis; prepare and submit all crime reports mandated by the State and Federal Government; assume responsibility for Clery Act compliance; oversee publication and dissemination of brochures, guides and promotional items; maintain, troubleshoot and prepare new installation proposals for the Blue Light Telephone system; recommend and oversee installation of safety and security devices; conduct security surveys; research and write articles for publications; develop and maintain the Police Department website; patrol duties on as-needed basis; other duties as assigned. **THIS POSITION IS A NON-SWORN POSITION THAT DOES NOT REQUIRE LAW ENFORCEMENT EXPERIENCE.**

Requirements: High school diploma; minimum of 3 year job related experience; must possess strong communication, interpersonal and English verbal and written skills. Must obtain FCPTI crime prevention certifications, RAD and SAFE self-defense program certifications within one year of appointment.

Apply online at www.miami.edu/careers

EO/AAE